



Apex Charitable Trust Ltd

Information, Advice & Guidance Officer – 25 hours per week – fixed term

Apex Trust is a specialist charity based in St Helens. The Information, Advice & Guidance (IAG) Officer will support those who are at risk of offending or have a criminal record to work towards securing employment, training, education (ETE) or voluntary work and breaking down the many barriers they face in moving forward.

25 hours per week (*between the hours of 9.30am – 4.30pm, Monday – Friday*).

Salary £26, 669 p/a (**pro rata £19,045**).

Time limited contract – fixed term to November 2027



**Appointment is subject to satisfactory references
& enhanced DBS check**



Closing date: Monday 26th October 2026 @ 4.00pm

Interview date – w/c 02/11/2026

Application pack can be requested by emailing K.hughes3@apextrust.com

We consider all applicants based on their suitability for the post, regardless of race, disability, age, sexual orientation, criminal conviction or any exclusion not based on merit.

Registered Charity No. 284736 Registered Company No. 1628566. 13-15 North Road, St Helens. Merseyside. WA10 2TW.
T: 01744 612898

