



Events, Engagement and Community Co-Ordinator

Reports to: CEO

Job Purpose: To lead public and community engagement both on and off site

Location: Catalyst Science Discovery Centre and Museum, Mersey Road, Widnes, Cheshire, WA8 0DF

Schedule: 24 hours a week. 4/7 days working according to the needs of the organisation. This will include some weekend work.

Salary: £16735.68

Contract: Fixed Term 1 year with the potential to extend

Background

Catalyst Science Discovery Centre and Museum has been successfully trading for over 30 years. Our aim is to inform, educate and inspire the widest audience about the relevance of Science Technology Engineering and Maths (STEM), chemistry and related industries. This role will support our goal to be a first class visitor attraction in the North West.

Additionally In September 2024, Catalyst was awarded the funding for the Delivery Phase of the Synergy Project which will see the physical implementation of the new heritage galleries and heritage offer, this role will support the delivery of an extensive activity plan which is part of this project

Main duties and responsibilities:

- Work with the CEO and Visitor Services Manager to enhance the visitor experience
- Co-ordinate events and footfall driving initiatives
- Develop and deliver programmes and initiatives which improve the social value of Catalyst
- Work with the Synergy Project Manager to deliver the activity plan (Subject to permission to start)
- Work with the Synergy Project Manager and CEO to oversee co-creation of the new galleries and exhibits (Subject to permission to start)

Person specification:

- A 'people person', keen to engage and communicate with guests from a range of backgrounds
- Creative and ambitious approach to programming and event creation
- An excellent team player

- Have a committed and organised approach
- Have a desire to succeed in your role

What you can expect:

- An opportunity to play your part to deliver an exciting community visitor attraction
- Supportive team around you who want to make our visitor experience the best around.
- Free parking and reduced rates in the Café.

How to apply

Please send your CV and Personal Statement, stating clearly how your skills, experience and attributes relate to the role. Please send your application to jobs@catalyst.org.uk

Timeline

Advert closes: Monday 16th June

Interviews: Thursday 26th June

Start date: ASAP